Cavendish Church of England Primary School

Cavendish Church of England Primary School The Green Cavendish Sudbury Suffolk CO10 8BA

Headteacher: Miss C E Wass

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Dear Parents and Carers

An easier way for you to make school payments

During October we will be moving to an online payment service called **+Pay** on **ParentMail**. This allows families to pay for school meals and visits quickly and easily on smartphones, tablets or computers.

Once the system is live, you will receive an email from ParentMail using the email account already held on school records. Although the system is called ParentMail, this will not be a communication system and will be for payments only. You will be able to pay electronically, using credit or debit cards as well as PayPal and PayPoint. You do not need to have online banking to access this system.

If you have an Android or Apple smartphone, we would highly recommend you download the free ParentMail App so that you can make easy, online payments on the go. To do this, simply search for "ParentMail" in your App store.

+Pay on ParentMail is GDPR compliant and falls within the school's need to conduct business. If you do not wish to make payments online, you can of course, continue to make cash/cheque payments. We are making this change in response to feedback from families that it is difficult for them to access bank opening times in the current circumstances.

Please note, your bank statement will display either the school name or ParentMail, dependent on your payment method.

If you need any additional information or assistance, please visit the help site: <u>www.parentmail.co.uk/help/parenthelp/</u> or please contact the school office.

Yours sincerely

Cheryl Wass Head Teacher



Challenge, Creativity, Compassion: Create a pure heart in me – Psalm 51:10





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